

REQUEST FOR SNOW REMOVAL PROPOSAL
Perch Creek Maintenance Corporation
October 15th, 2022 - April 30th, 2023

GENERAL STANDARDS:

The contractor shall be familiar with the project premises and how the existing conditions will affect his or her work during the horticultural service phases of this agreement.

Throughout the term of the Agreement, the contractor shall maintain at his or her sole expense Comprehensive General Liability insurance with a minimum coverage of one million dollars, and automobile liability coverage covering his activities on the project premises. Contractor shall furnish a copy of his/her license with a certificate of insurance listing the association as the additional insured. The contractor shall also maintain at his or her sole expense the applicable statutory required limit of worker's compensation insurance coverage.

Contractor shall also furnish all labor, equipment and materials necessary to complete the maintenance of the areas described above in a professional manner. Maintenance shall consist of plowing, snow blowing, salting, and any other procedures consistent with good snow removal practices necessary to ensure safety in the areas owned by the association.

Upon completion of a storm, contractor shall visit the sites to determine if areas need to be treated to prevent unsafe conditions. Upon that assessment, the contractor shall contact the property manager for direction of the BOD. Additionally, if prevention of icy conditions is needed, contractor shall make a recommendation to the property manager with sufficient time to coordinate pre-treatment.

Scope Of Service (Initial Triggers):

- **Roadways:** Dispatch when NOAA Snowfall is expected to be at or over **3"**. Salt application as necessary.
- **Overflow Parking Lots:** Clear after each storm is complete.
- **'Main' Sidewalks:** Remove the snow from the common area sidewalks, after accumulation has reached **3"**. Calcium and/or Magnesium Chloride (Concrete safe Ice Melt) application as necessary. **Noted in Red on the image.**
- **'Secondary' Sidewalks:** Remove the snow from the common area sidewalks, after accumulation has reached **3"**. Calcium and/or Magnesium Chloride (Concrete safe Ice Melt) application as necessary. **Noted in Blue on the image.**
- **Mailboxes & Fire Hydrants:** Clear after each storm is complete. **Mailboxes noted in Blue/Red semi-circles on the image.**

Follow-Up Services:

- **Roadways:** Additional clearing of snow to continue every additional **3"**.
- **Overflow Parking Lots:** Clear after each storm is complete.
- **'Main' Sidewalks:** Additional clearing of snow to continue every additional **3"**.
- **'Secondary' Sidewalks:** Additional clearing of snow to continue every additional **3"**.
- **Mailboxes & Fire Hydrants:** Clear after each storm is complete.

Roads Serviced (Plowing):

- Feeder
 - Perch Creek Dr
- Non-Feeder
 - Abelia Dr
 - Coralberry Dr
 - Hibiscus Ct
 - Inkberry Ct
 - Jasmine Ln
 - Nandina Dr
 - Photinia Dr
 - Wisteria Dr
 - Vinca Dr
 - Zelkova Dr

Main Sidewalks Serviced: (Clearing/Shoveling) (See attached image)

- Perch Creek Dr
- Photinia Dr (Partial)
- Zelkoa Dr (Partial)

Secondary Sidewalks Serviced: (Clearing/Shoveling) (See attached image)

- Abelia Dr
- Coralberry Dr
- Hibiscus Ct
- Inkberry Ct
- Jasmine Ln
- Nandina Dr
- Photinia Dr
- Wisteria Dr
- Vinca Dr
- Zelkova Dr

COSTS:

Cost breakdown must be as follows:

- Roadway Snow/Ice Removal
 - Cost Per Plowing at:
 - **Initial Dispatch at 3”**
 - **Each Follow-up Service at 3”**
- ‘Main’ Sidewalks Snow/Ice Removal
 - Cost Per Labor Hour
 - **Initial Dispatch at 3”**
 - **Each Follow-up Service at 3”**
- ‘Secondary’ Sidewalks Snow/Ice Removal
 - Cost Per Labor Hour
 - **Initial Dispatch at 3”**
 - **Each Follow-up Service at 3”**
- Overflow Lots Snow/Ice Removal
 - Cost Per Labor Hour
 - **Initial Dispatch after each storm has ended.**
- Mailboxes & Fire Hydrants Snow/Ice Removal
 - Cost Per Labor Hour
 - **Initial Dispatch after each storm has ended.**

- Materials
 - Cost Per Ton of Salt
 - Cost Per 50# Bag of Ice Melt, non-salt product
 - Contractor Must List Chemical Breakdown of this Product
- Additional Clearing Costs (if applicable)
 - Skid Loaders
 - Cost Per Hour (if needed)
 - Front-End Loaders
 - Cost Per Hour (if needed)

Invoice Submission:

Due to strict requirements from DelDot, ALL invoices must include the cost information breaking out “Feeder” roads and “Non-Feeder” roads as listed above.

- No invoices will be paid unless the aforementioned information is submitted.

To be considered, all proposals are due by **August 15th, 2022**. We thank you for your interest.

Sincerely,

Joe Cline

Aspen Property Management

410.620.2598 x4004

jcline@aspenpropertymgmt.com

Aspen

Property Management, Inc.
Residential Commercial



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