

REQUEST FOR SNOW REMOVAL PROPOSAL Constant Friendship HOA October 15th, 2023 - April 30th, 2025

GENERAL STANDARDS:

The contractor shall be familiar with the project premises and how the existing conditions will affect his or her work during the horticultural service phases of this agreement.

Throughout the term of the Agreement, the contractor shall maintain at his or her sole expense Comprehensive General Liability insurance with a minimum coverage of one million dollars, and automobile liability coverage covering his activities on the project premises. Contractor shall furnish a copy of his/her license with a certificate of insurance listing the association as the additional insured. The contractor shall also maintain at his or her sole expense the applicable statutory required limit of worker's compensation insurance coverage.

Contractor shall also furnish all labor, equipment and materials necessary to complete the maintenance of the areas described above in a professional manner. Maintenance shall consist of plowing, snow blowing, salting, and any other procedures consistent with good snow removal practices necessary to ensure safety in the areas owned by the association.

Upon completion of a storm, contractor shall visit the sites to determine if areas need to be treated to prevent unsafe conditions. Upon that assessment, the contractor shall contact the property manager for direction of the BOD. Additionally, if prevention of icy conditions is needed, contractor shall make a recommendation to the property manager with sufficient time to coordinate pre-treatment.

Scope Of Service (Initial Triggers):

- **Streets and other areas:** Remove the snow from the streets and other areas described below, after accumulation has reached 2". Calcium and/or Magnesium Chloride (Concrete safe Ice Melt) application as necessary.
- **Bus Stops, Mailboxes & Fire Hydrants:** Remove the snow from the common area mailboxes and fire hydrants, after an accumulation has reached 2". Calcium and/or Magnesium Chloride (Concrete safe Ice Melt) application as necessary.

Follow-Up Services:

- **Roadways:** Additional clearing of snow to continue every additional 2".
- **Bus Stops, Mailboxes & Fire Hydrants:** Additional clearing of snow to continue every additional 2".
- **Pre-treatment and additional salting:** As necessary, as determined by the contractor.

Roads Serviced (Plowing):

- Ashton Ct
- Ashton Ln
- Autumn Harvest Ct
- Buckstone Garth
- Deale Place
- Deerhill Cr
- Doefield Ct
- Foreland Garth
- Freestone Ct
- Fullerton Place
- Green Valley Ct
- Greentree Cr

- Haven Oak Ct
- June Apple Ct
- Kyle Green Rd
- May Apple Ct
- Oakton Way
- Overlea Place
- Sunray Court

Bus Stops Streets Serviced: (Clearing/Shoveling)

- Ashton Ct
- Ashton Ln
- Autumn Harvest Ct
- Buckstone Garth
- Deale Place
- Deerhill Cr
- Doefield Ct
- Foreland Garth
- Freestone Ct
- Fullerton Place
- Green Valley Ct
- Greentree Cr
- Haven Oak Ct
- June Apple Ct
- Kyle Green Rd
- May Apple Ct
- Oakton Way
- Overlea Place
- Sunray Court

SUPPLEMENTAL NOTES:

- Bus stops shall be cleared only on days when school is in session and shall be cleaned no later than 30 minutes PRIOR to the scheduled pick-up times.
- Fire hydrants and mailboxes shall be cleared during normal plowing/shoveling times and completely cleared 24 hours after the final snow fall of each event. Clearing of the mailboxes shall include the ingress/egress path from the street and an immediate area to gain access to the boxes.

COSTS:

- The Board of Directors is seeking a 2 year 'Term' price for the entire Oct 2023 – April 2025 seasons to include all services listed above within the aforementioned serviced streets. This term price will be an upfront cost paid by the association to the contractor for future services rendered throughout the duration of the snow removal season.

We thank you for your interest.

Sincerely,

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