

REQUEST FOR SNOW REMOVAL PROPOSAL Forest Glen II HOA October 15th, 2023 - April 30th, 2024

GENERAL STANDARDS:

The contractor shall be familiar with the project premises and how the existing conditions will affect his or her work during the horticultural service phases of this agreement.

Throughout the term of the Agreement, the contractor shall maintain at his or her sole expense Comprehensive General Liability insurance with a minimum coverage of one million dollars, and automobile liability coverage covering his activities on the project premises. Contractor shall furnish a copy of his/her license with a certificate of insurance listing the association as the additional insured. The contractor shall also maintain at his or her sole expense the applicable statutory required limit of worker's compensation insurance coverage.

Contractor shall also furnish all labor, equipment and materials necessary to complete the maintenance of the areas described above in a professional manner. Maintenance shall consist of plowing, snow blowing, salting, and any other procedures consistent with good snow removal practices necessary to ensure safety in the areas owned by the association.

Upon completion of a storm, contractor shall visit the sites to determine if areas need to be treated to prevent unsafe conditions. Upon that assessment, the contractor shall contact the property manager for direction of the BOD. Additionally, if prevention of icy conditions is needed, contractor shall make a recommendation to the property manager with sufficient time to coordinate pre-treatment.

Scope of Service (Initial Triggers):

- **Roadways:** Dispatch when NOAA Snowfall is expected to be at or over 4". Salt application as necessary.
- **Sidewalks:** Remove the snow from the common area sidewalks, after accumulation has reached 4". Calcium and/or Magnesium Chloride (Concrete safe Ice Melt) application as necessary.
- **Bus Stops:** Remove the snow from the common area bus stops, after accumulation has reached 4". Calcium and/or Magnesium Chloride (Concrete safe Ice Melt) application as necessary.

Follow-Up Services:

- **Roadways:** Additional clearing of snow to continue every additional 4".
- **Sidewalks:** Additional clearing of snow to continue every additional 4".
- **Bus Stops:** Additional clearing of snow to continue every additional 4".

Roads Serviced (Plowing):

- Aldwych Dr
- Heatherfield Dr
- Lexington Dr
- Paddington Dr
- Pimlico Ln
- Victoria Dr
- Wimbledon Ct

Sidewalks Serviced: (Clearing/Shoveling)

- Heatherfield Dr (Within the FG2 boundaries)
- Ricky Blvd (Within the FG2 boundaries)

Bus Stops Serviced (Shoveling):

- Intersection of Heatherfield Dr. and Ricky Blvd.

Mailboxes Serviced: (Clearing/Shoveling)

- (1) Heatherfield Dr
- (2) Lexington Dr
- (1) Pimlico Lane
- (1) Wimbledon Ct

COSTS:

Cost breakdown must be as follows:

- Roadway Snow/Ice Removal
 - Cost Per Plowing at:
 - **Initial Dispatch at 4”**
 - **Each Follow-up Service at 4”**
- Sidewalks Snow/Ice Removal
 - Cost Per Labor Hour
 - **Initial Dispatch at 4”**
 - **Each Follow-up Service at 4”**
- Bus Stop Snow/Ice Removal
 - Cost Per Labor Hour
 - **Initial Dispatch at 4”**
 - **Each Follow-up Service at 4”**
- Materials
 - Cost Per Ton of Salt
 - Cost Per Ton of Ice Melt, non-salt product
 - Contractor Must List Chemical Breakdown of this Product
- Additional Clearing Costs (if applicable)
 - Skid Loaders
 - Cost Per Hour (if needed)
 - Front-End Loaders
 - Cost Per Hour (if needed)

Invoice Submission:

Due to strict requirements from DelDot, **ALL** invoices must include the cost information for Ricky Blvd as a “Feeder” and all other roads as “Non-Feeder” roads.

- **No** invoices will be paid unless the aforementioned information is submitted.

To be considered, all proposals are due by **August 15th, 2023**. We thank you for your interest.

Sincerely,
Joe Cline
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