

**REQUEST FOR SNOW REMOVAL PROPOSAL**  
**Harford Town HOA**  
**October 15<sup>th</sup>, 2023 - April 30<sup>th</sup>, 2024**



# Aspen

Property Management, Inc.  
Residential Commercial



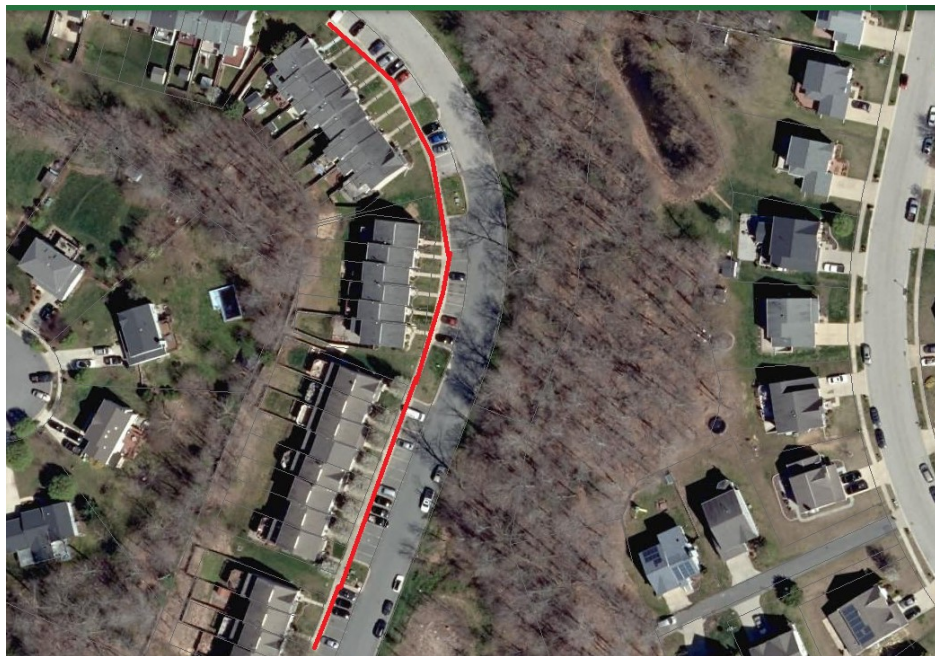
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## GENERAL STANDARDS:

The contractor shall be familiar with the project premises and how the existing conditions will affect his or her work during the horticultural service phases of this agreement.

Throughout the term of the Agreement, the contractor shall maintain at his or her sole expense Comprehensive General Liability insurance with a minimum coverage of one million dollars, and automobile liability coverage covering his activities on the project premises. Contractor shall furnish a copy of his/her license with a certificate of insurance listing the association as the additional insured. The contractor shall also maintain at his or her sole expense the applicable statutory required limit of worker's compensation insurance coverage.

Contractor shall also furnish all labor, equipment and materials necessary to complete the maintenance of the areas described above in a professional manner. Maintenance shall consist of plowing, snow blowing, salting, and any other procedures consistent with good snow removal practices necessary to ensure safety in the areas owned by the association.

Upon completion of a storm, contractor shall visit the sites to determine if areas need to be treated to prevent unsafe conditions. Upon that assessment, the contractor shall contact the property manager for direction of the BOD. Additionally, if prevention of icy conditions is needed, contractor shall make a recommendation to the property manager with sufficient time to coordinate pre-treatment.

## Scope of Service (Initial Triggers):

- **Common Area Sidewalks (outlined in red):** Dispatch when NOAA Snowfall is expected to be at or over 4". Ice Melt application as necessary.
- **Bush Ct, Abingdon, MD**
- **Copper Beach Dr, Abingdon, MD**
- **Swift Run Dr, Abingdon, MD**
- **Wolf Trail Dr, Abingdon, MD**
- **Walnut Hill Ct, Abingdon, MD**
- **Spring Creek Ct, Abingdon, MD**
- **Harford Town Rd, Abingdon, MD**
- **Splashing Brook Dr, Abingdon, MD**

## Follow-Up Services:

- **Common Area Sidewalks (outlined in red):** Additional clearing of snow to continue every additional 4".

## COSTS: Cost breakdown must be as follows:

- Sidewalk/Mailbox Area Snow/Ice Removal
  - Cost Per Plowing at:
    - **Initial Dispatch at 4"**
    - **Each Follow-up Service at 4"**
- Materials
  - Cost Per 50# Bag of Ice Melt, non-salt product
    - Contractor Must List Chemical Breakdown of this Product

To be considered, all proposals are due by **August 15<sup>th</sup>, 2023**. We thank you for your interest.

Sincerely,  
Aspen Property Management  
Joe Cline

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