

REQUEST FOR SNOW REMOVAL PROPOSAL
Rose Hill Maintenance Corp.
October 15th, 2023 - April 30th, 2024

GENERAL STANDARDS:

The contractor shall be familiar with the project premises and how the existing conditions will affect his or her work during the horticultural service phases of this agreement.

Throughout the term of the Agreement, the contractor shall maintain at his or her sole expense Comprehensive General Liability insurance with a minimum coverage of one million dollars, and automobile liability coverage covering his activities on the project premises. Contractor shall furnish a copy of his/her license with a certificate of insurance listing the association as the additional insured. The contractor shall also maintain at his or her sole expense the applicable statutory required limit of worker's compensation insurance coverage.

Contractor shall also furnish all labor, equipment and materials necessary to complete the maintenance of the areas described above in a professional manner. Maintenance shall consist of plowing, snow blowing, salting, and any other procedures consistent with good snow removal practices necessary to ensure safety in the areas owned by the association.

Upon completion of a storm, contractor shall visit the sites to determine if areas need to be treated to prevent unsafe conditions. Upon that assessment, the contractor shall contact the property manager for direction of the BOD. Additionally, if prevention of icy conditions is needed, contractor shall make a recommendation to the property manager with sufficient time to coordinate pre-treatment.

Scope Of Service (Initial Triggers):

- **Roadways/Fire Hydrants:** Dispatch when NOAA Snowfall is expected to be at or over 4". Salt application as necessary.

Follow-Up Services:

- **Roadways/Fire Hydrants:** Additional clearing of snow to continue every additional 3".

Feeder Roads Serviced (Plowing):

- Lexington Parkway (Partial)
- Rose Hill Drive

Non-Feeder Roads Serviced (Plowing):

- Ascot Court
- King Drive
- Gallant Fox Court
- Nashua Court
- Terwood Court
- Citation Court
- Drescher Court
- Keeneland Court
- Omaha Way
- Secretariat Court
- Whirlaway Drive
- Columbia Court
- Fordham Court

COSTS:

Cost breakdown must be as follows:

- Roadway Snow/Ice Removal
 - Cost Per Plowing at:
 - **Initial Dispatch at 4”**
 - **Each Follow-up Service at 3”**
- Materials
 - Cost Per Ton of Salt
- Additional Clearing Costs (if applicable)
 - Skid Loaders
 - Cost Per Hour (if needed)
 - Front-End Loaders
 - Cost Per Hour (if needed)

Invoice Submission:

Due to strict requirements from DelDot, **ALL** invoices must include the cost information for “Feeder” and “Non-Feeder” roads.

- **No** invoices will be paid unless the aforementioned information is submitted.

We thank you for your interest.

Sincerely,
Joe Cline
Aspen Property Management
410.620.2598 x4004
jcline@aspenpropertymgmt.com

